

LPCA/LGA

The mission of LPCA is to advocate for equal access to quality primary health care and elimination of health disparities in underserved communities.

LPCA is a premier leader in the system of community based health care with expertise in health care policy, planning, and advocacy.

LPCA is committed to excellence and leadership in the delivery of quality health care. We believe that service must be:

- ✦ Culturally competent;
- ✦ Culturally sensitive;
- ✦ Community oriented;
- ✦ Professional;
- ✦ Caring; and
- ✦ Ethical

LOUISIANA PRIMARY CARE ASSOCIATION

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Louisiana Primary Care Association Inc.

"Louisiana's Health Centers"

Louisiana Governance Academy

LOUISIANA
PRIMARY CARE
ASSOCIATION

100% Access Zero Disparities



Training and Technical Assistance

Board Governance Training

Tel: 225-927-9662 ext 203

Training & Technical Assistance

In its continuing efforts to provide training and technical assistance to its members, LPCA is offering an opportunity for FQHC Board members to become more effective in their governance abilities. As you know, your board of directors is the group of people legally charged with the responsibility to govern your health center. Completion of the *Louisiana Governance Academy* will ensure that your board members are skilled and knowledgeable of their roles and responsibilities.

Completion of the 30-hour (**\$750/course plus expenses**) training ensures individuals the skills necessary to successfully lead and develop their health centers. To receive the Excellence in Governance Certificate, Board members must complete the following:

Basic Skills Core Courses (12 hours)

1. The Roles and Responsibilities of Board Members (3 hours). This component of the training will examine what a prudent and reasonable board member should look like. It will discuss the BPHC expectations of FQHC boards, conflict of interest, strategic planning, and fundraising. During the training, emphasis will be placed on *Robert's Rules of Order* which describes the correct procedures for carrying out meetings and the responsibilities of the executive committee. Attention will also be given to recruiting and training potential board members.

2. Establishing Personnel Policies and Procedures (3 hours).

This workshop will review the nuts and bolts of the policy making role that board members area charged with. Components of this training include developing job descriptions and personnel manuals; setting standards for orienting and evaluating personnel; and understanding the need to review state and federal regulations.

.3. Financial Responsibilities of Boards

(3 hours). This training will explore developing and reviewing budgets; establishing internal financial systems; general fiscal liabilities; and an overview of financial statements.

4. What Board Members Should Know and Understand: Clinical Aspects (3 hours).

This workshop will emphasize the importance of having a high quality health center with dedicated, professional, and credentialed providers and staff. It will also include information on the preventive and primary care services required, service delivery models, contractual arrangement-do's and don'ts; and the function of the clinical director and their relationship to the Board.

Advanced Courses (18 hours)

Evaluating the Chief Executive Officer
(4 hours)

Management Systems and Facilities
(4 hours)

Successful Fundraising **(4 hours)**

Understanding Nonprofit Financial Statements **(3 hours)**

Health Care Policy and Advocacy
(3 hours)

Fees

The cost of training for Board Member Achievement Certification (**Basic 12 hrs**) is \$3,000 if held in the LPCA Training Room. On-site is \$3,000 plus travel and other incidentals expenses. For 1-2 day training. It is best to have Basic Certification before matriculating into Advanced classes though it is not mandatory. To get your Advance Certification-Excellence In Governance Certification you need to complete an additional **18 hrs.** which is a total of **30 hrs.**

The cost of the Advanced Certification is \$750/course plus travel expenses if held on-site.

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